

CONTRACT DECLARATIONS AND EXECUTION

Contract #: PUHERUH25###		Procurement type/#: RFP 58825007
CONTRACT INFORMATION		
Title of Contract: Primary Care Provider Loan Repayment Program		
Start Date: January 1, 2025	End Date of Base Term of Contract: December 31, 2026 <i>(two year, full-time or half-time service obligation)</i> OR December 31, 2028 <i>(four year, half-time service obligation)</i>	End Date of Contract*: December 31, 2026 <i>(two year, full-time or half-time service obligation)</i> OR December 31, 2028 <i>(four year, half-time service obligation)</i>
*Possible Extension(s): The Agency shall have the option to extend this Contract up to 0 of extensions		
CONTRACT FUNDING:		
Maximum Contract Amount: \$0	Maximum Base Term Amount: \$0	ANNUAL funding amount by source: FEDERAL: \$ 0 STATE: \$ 0 OTHER: \$ 0
IowaGrants IowaGrants.gov Registration and Access		
<p>The Agency utilizes an electronic grant management system (IowaGrants.gov) for the contract activities for this project, referred to as a Grant Tracking Site. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor's designated Grantee Contact is the individual who shall regulate and assign access of appropriate individuals to this grant site on behalf of the Contractor. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking Site components including contracts and contract related forms, including but not limited to work plans, personnel, budgets, and reporting forms, and claims submission.</p>		

Parties to the Contract. This Contract must be signed by all parties before the Contractor provides any Deliverables. The Agency is not obligated to make payment for any Deliverables provided by or on behalf of the Contractor before the Contract is signed by all parties. The Contract is entered into by the following parties:

CONTRACTOR (hereafter “Contractor”):	
Practitioner Legal Name and Home Address: Insert Contractor’s legal name and address	Last Four Digits of Contractor’s Tax ID #: ####
Organized under the laws of: N/A	Type of Business: N/A
Contractor’s authorized officials. The Contractor shall notify the Agency in writing within ten (10) working days of any change of Contractor’s Authorized Officials identified in this section.	
Practitioner Information This individual is responsible for financial and administrative matters of this contract. Discipline: Specialty (if applicable): E-Mail: Insert Email Address Phone: Insert phone number	Contractor’s IowaGrants Grantee Contact Name: Insert Name Title: Insert title E-Mail: Insert Email Address Phone: Insert phone number
Employer Information: Legal Site Name: Insert Name Site Address: Insert title	Employer Authorized Representative: Name: Insert Name Title: Insert title E-Mail: Insert Email Address Phone: Insert phone number

Agency of the State (hereafter “Agency”):	
Name/Principal Address of Agency: Iowa Department of Health and Human Services Lucas State Office Building, 321 East 12th Street Des Moines, IA 50319	This space is intentionally left blank.
Agency authorized officials.	
Agency Contract Owner/Signatory Name: Ken Sharp E-Mail: kenneth.sharp@idph.iowa.gov	Agency Contract Manager Name: Kathy Karn E-Mail: kathy.karn@idph.iowa.gov Phone: (515) 336-4485
Agency Program Manager Name: Cristie Duric E-Mail: cristie.duric@idph.iowa.gov Phone: (515) 229-3913	Agency Billing/Claims Contact Name: Kathy Karn E-Mail: kathy.karn@idph.iowa.gov Phone: (515) 336-4485

Contract Execution

The Contractor agrees to perform the work and to provide the services described in the Contract stated herein. In consideration of the mutual covenants in this Contract and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Contract and have caused their duly authorized representatives to execute this Contract.

The parties hereto have executed this contract on the day and year last specified below.

For and on behalf of the Agency:

By: _____
Ken Sharp, MPA, Operations Deputy
Division of Public Health

For and on behalf of the Contractor:

By: _____
Insert date (only required if not a digital signature): _____

For and on behalf of the Employer:

By: _____
Insert Date (required if not a digital signature): _____

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SECTION 1: Special Terms

1.1 Special Terms Definitions.

“**Additional Grantee Contacts**” means the additional individuals that are registered users in IowaGrants.gov that are added to the Grant Tracking Site and have full rights (add, modify, and delete) to the information within the Grant Tracking Site.

“**Contract Documents Component**” means the component of the Grant Tracking Site that will contain the final, executed Contract, any amendments and other contractual related documents.

“**Grant Components**” are the various components or forms that make up the Grant Tracking Site. The components will contain information that make up the entire Grant Tracking Site, this includes, but is not limited to; contract documents, contractor work plans, key personnel or staffing plans for the project, subcontract plans, budgets, progress reporting, correspondence (communication), claims reporting, submission and payment tracking, and site visits.

“**Grant Tracking Site**” means the components that make up the electronic site established for contract monitoring and management within IowaGrants.gov.

“**Grantee**” is the term used for the Contractor within the IowaGrants.gov system.

“**Grantee Contact**” means the individual that is a registered user in IowaGrants.gov and is authorized by the Contractor to assign other registered users as Additional Grantee Contacts to the Grant Tracking Site.

“**IowaGrants.gov or IowaGrants**” means the web-based, electronic grant management system utilized by the Agency for contract monitoring and management.

“**Performance measures**” means measures that assess the Deliverables or activity under this Contract. Performance measures include, but are not limited to quality, input, output, efficiency, and outcome measures.

1.2 Contract Purpose.

The Primary Care Provider Loan Repayment Program enables the Agency to improve access to primary health care among underserved populations by providing assistance with repayment of educational loans to primary care medical, dental, and mental health practitioners. In exchange, practitioners must complete a minimum two year, full-time; two year, half-time; or four year, half-time service obligation at an eligible practice site(s) located in a federally designated health professional shortage area (HPSA).

1.3 Scope of Work.

1.3.1 Description of Contract Expectations:

Agency shall:

- 1.3.1.1 Disburse Primary Care Provider Loan Repayment Program (LRP) award to pay for all or part of the principal, interest, and related expenses of the approved educational loans of the health care professional.
- 1.3.1.2 Disperse Primary Care Provider LRP award per Section 1.6, not to exceed the total amount listed on the face page of this contract.
- 1.3.1.3 Schedule reports and due dates, per Section 1.3.1.2, in the Practitioner’s IowaGrants.gov grant site.
- 1.3.1.4 Schedule and facilitate a site visit with employer, practitioner, or both, as needed.
- 1.3.1.5 Issue all legally required reports to the awarding agency and all other interested state and federal agencies.

Practitioner shall:

- 1.3.1.6 Comply with the provisions, policies, guidelines, and requirements of the program as outlined in RFP 58825007 and this contract.

- 1.3.1.7 Ensure all information in the IowaGrants Electronic Grant Management System is current.
- 1.3.1.8 Correspond with the Agency via the IowaGrants Electronic Grant Management System Correspondence Component in a timely manner or by due dates specified.
- 1.3.1.9 Refrain from consolidating or refinancing educational loans listed in Section 1.10 with any other debt.
- 1.3.1.10 Make payments per Section 1.6 to lenders of approved educational loans listed in Section 1.10
- 1.3.1.11 Continue to make regularly scheduled loan payments toward the outstanding balance(s), regardless of "Pay Ahead Status" of loan(s), and remain in good standing with lenders throughout the entire service obligation (i.e. your monthly payments are \$50 in August, and you paid \$100 instead. You still need to pay \$50 in September and each month after).
- 1.3.1.12 Provide proof of regularly scheduled payments of approved educational loans. Proof of payment must be a copy of the most recent statement from each loan servicer showing:
 - 1.3.1.12.1 servicer's name;
 - 1.3.1.12.2 health care professional name;
 - 1.3.1.12.3 account number;
 - 1.3.1.12.4 identifier (e.g., token, sequence, or number for each loan)
 - 1.3.1.12.5 payment record of Primary Care Provider LRP funds; and
 - 1.3.1.12.6 current loan balance.
- 1.3.1.13 Maintain credentials for the professional discipline listed under practitioner information on the contract face sheet.
- 1.3.1.14 Maintain appropriate malpractice insurance for the duration of the contract period indicated on the contract face sheet.
- 1.3.1.15 Provide clinical services for the duration of the contract period indicated on the contract face sheet.
 - 1.3.1.15.1 Service credit begins when the contract period starts.
 - 1.3.1.15.2 Services must be provided under the professional discipline listed under practitioner information indicated on the contract face sheet.
 - 1.3.1.15.3 Services must be provided at approved practice site(s).
 - 1.3.1.15.4 Services must be provided on either a full-time basis or half-time basis, as indicated under employment status on the contract face sheet.
 - 1.3.1.15.4.1 **Full-time service is defined as 40 hours per week.**
 - 1.3.1.15.4.1.1 The 40 hours per week may be compressed into no less than 4 days/week, with no more than 12 hours of work to be performed in any 24-hour period.
 - 1.3.1.15.4.1.2 Hours in excess of 40 hours per week cannot be applied to any other workweek.
 - 1.3.1.15.4.1.3 If an award recipient works more than the minimum number of 40 hours per week, and it is not considered overtime, the only allotted time off that will need to be deducted are the hours of absence that cause a participant's work hours to fall below the required 40 hours per week. Example: A practitioner is sick for 24 hours one week. He works a standard 60 hours that week with no overtime so he will only need to claim 4 hours of allotted time-off for the week.
 - 1.3.1.15.4.1.4 At least 32 hours per week are spent providing clinical services at practice sites.

- 1.3.1.15.4.1.5 Telehealth delivered services, if applicable, cannot exceed more than 75% of the minimum weekly hours required to provide direct patient care.
- 1.3.1.15.4.1.6 No more than 8 hours per week are spent in a teaching capacity or performing clinical-related administrative activities.
- 1.3.1.15.4.1.7 Overtime hours do not count toward service obligation.
- 1.3.1.15.4.1.8 “On call” hours do not count toward the service obligation, except to the extent the provider is providing patient care during that period.
- 1.3.1.15.4.1.9 Services must be provided for a minimum of 45 weeks per year.
- 1.3.1.15.4.1.10 Recipients have the option to take a maximum of 7 weeks of time-off (35 full-time workdays or 280 full-time working hours) per service year for any reason (e.g., vacation, holidays, sick leave, and continuing education). However, time-off does NOT count toward the 45 week service requirement (45 weeks service + 7 weeks optional time off = 52 weeks per year). Requests for additional time off are considered and if approved, require a contract amendment to extend the service obligation (contract end date).
- 1.3.1.15.4.2 **Half-time service is defined as a minimum of 20 hours per week not to exceed 39 hours per week.**
 - 1.3.1.15.4.2.1 The 20 hours per week may be compressed into no less than 2 days/week, with no more than 12 hours of work to be performed in any 24-hour period.
 - 1.3.1.15.4.2.2 Hours in excess of 20 hours per week cannot be applied to any other workweek.
 - 1.3.1.15.4.2.3 If an award recipient works more than the minimum number of 20 hours per week, and it is not considered overtime, the only allotted time off that will need to be deducted are the hours of absence that cause a participant’s work hours to fall below the required 20 hours per week. Example: A practitioner is sick for 24 hours one week. He works a standard 36 hours that week with no overtime so he will only need to claim 8 hours of allotted time-off for the week.
 - 1.3.1.15.4.2.4 At least 16 hours half-time are spent providing clinical services at practice sites.
 - 1.3.1.15.4.2.5 Telehealth delivered services, if applicable, cannot exceed more than 75% of the minimum weekly hours required to provide direct patient care.
 - 1.3.1.15.4.2.6 No more than 4 hours per week half-time are spent in a teaching capacity or performing clinical-related administrative activities.
 - 1.3.1.15.4.2.7 Overtime hours do not count toward service obligation.
 - 1.3.1.15.4.2.8 “On call” hours do not count toward the service obligation, except to the extent the provider is providing patient care during that period.
 - 1.3.1.15.4.2.9 Services must be provided for a minimum of 45 weeks per year.
 - 1.3.1.15.4.2.10 Recipients have the option to take a maximum of 7 weeks of time-off (35 half-time workdays or 140 half-time working hours) per service year for any reason (e.g., vacation,

holidays, sick leave, and continuing education). However, time-off does NOT count toward the 45 week service requirement (45 weeks service + 7 weeks optional time off = 52 weeks per year). Requests for additional time off are considered and if approved, require a contract amendment to extend the service obligation (contract end date).

- 1.3.1.16 Accept reimbursement under Medicare, Medicaid and the Children's Health Insurance Program, as appropriate for his/her designated discipline.
- 1.3.1.17 Utilize a sliding fee scale.
- 1.3.1.18 See all patients regardless of their ability to pay.
- 1.3.1.19 Inform the Agency via IowaGrants correspondence within (10) days of the following:
 - 1.3.1.19.1 Employment status change.
 - 1.3.1.19.1.1 Change in full-time to half-time (or half-time to full-time) status is allowed **one time** during the contract period.
 - 1.3.1.19.1.2 Change in professional discipline is **not** allowed during the contract period.
 - 1.3.1.19.2 Practice site address change.
 - 1.3.1.19.2.1 Change of practice site must have prior approval by the Agency and meet eligibility criteria per RFP 58825007.
 - 1.3.1.19.3 Contact information change.
 - 1.3.1.19.4 Any other circumstance that would affect the practitioner's ability to fulfill contract obligations.
- 1.3.1.20 Complete and submit required reports per Section 1.3.2.1.
- 1.3.1.21 Participate in a site visit with the Employer and the Agency, as needed.
- 1.3.1.22 Provide documentation, as necessary, to verify compliance with the conditions of the contract.

Practice Site shall:

- 1.3.1.23 Assign an authorizing representative to act in connection with the application and contract, and to provide such additional information as may be required.
- 1.3.1.24 Comply with the provisions, policies, guidelines, and requirements of the program as outlined in RFP 58825007 and this contract.
- 1.3.1.25 Verify that the Practitioner has no other service obligation for the duration of the contract period indicated on the contract face sheet.
- 1.3.1.26 Verify that the practitioner is appropriately credentialed in the healthcare discipline indicated on the contract face sheet.
- 1.3.1.27 Verify that the Practitioner does not have a restricted professional license/certificate.
- 1.3.1.28 Verify that the Practitioner is rendering services at the approved practice site(s), per Section 1.11, for a minimum of 45 weeks per year for the duration of the contract period indicated on the contract face sheet.
- 1.3.1.29 Make all attempts to employ the practitioner for the duration of the contract period indicated on the contract face sheet.
- 1.3.1.30 Provide a salary for the practitioner that is based on the prevailing rate in the area and is not supplanted by the contract award.
- 1.3.1.31 Participate in site visits with the Agency and the practitioner, as needed.
- 1.3.1.32 Provide access to any documents and other related records, as necessary, to verify compliance with the conditions of the contract.

1.3.2 Required Progress Reporting and Monitoring.

1.3.2.1 Progress (Status Reports) The Agency requires the Contractor to report on the progress and performance of the Deliverables and work plans through regular progress reporting. Performance of Contractors completion of deliverables pursuant to the Agency approved work plans will be monitored through progress reports as outlined in this section. The Agency will schedule the various required reports within the progress report Component of the Contractor’s Grant Tracking Site. The Contractor shall complete and submit the following reports, data and information by the deadlines provided by the Agency. Reports shall be submitted in the Grant Tracking Site located in IowaGrants, in the Progress Reports or Status Reports component unless notified otherwise below. Upon Contractor’s completion and submission of required reports by the scheduled due dates, the Agency will review and either approve or require additional information via an IowaGrants Negotiation process. The Agency shall review and monitor submitted reports, as well as other data and information for completeness, timeliness, and overall performance pursuant to the Contract.

Report Title	Form Type	Date Due
Progress Report if full time	Semi-Annual	July 20, 2025 January 20, 2026 July 20, 2026 January 20, 2027
Progress Report if part time	Semi-Annual	July 20, 2025 January 20, 2026 July 20, 2026 January 20, 2027 July 20, 2027 January 20, 2028 July 20, 2028 January 20, 2029
Lender Proof of Payment	Unspecified	90 days after award disbursement(s)
Start of Service Survey	Unspecified	90 days after contract start date
End of Year Survey	Unspecified	11 months after contract start date
End of Contract Survey	Unspecified	60 days prior to contract end date

1.3.3 Site Visit Reviews (may be in person or virtual). The Agency may elect to conduct site reviews, which may be in person, or via IowaGrants virtual platform, or other method as deemed appropriate by the Agency. The frequency and need for site reviews will be determined at the discretion of the Agency.

1.4 Performance Measure and Monitoring Expectations.

The Practitioner shall meet all terms of the contract or be subject to the breach of contract provisions outlined in section 1.8 of this contract.

1.5 Agency Monitoring and Review.

The Program Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review of performance measures, work plans, progress (status) report submissions, claims, and, as applicable, site visits; however, reviews may occur more frequently or via additional methods, at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data or documentation. The Agency may consider information from other sources.

In cases of request for additional information, data, site visits, meetings, etc.; The Contractor shall ensure the cooperation of the Contractor's employees, agents, and board members in such efforts and shall provide all requested information to the Agency in the manner determined by the Agency. The Contractor also agrees that the Agency or the Agency's duly authorized and identified agents or representatives of the state and federal governments shall have the right to access any and all information pertaining to the Contract, conduct site visits, conduct quality assurance reviews, review Contract compliance, assess management controls, assess the Contract services and activities, and provide technical assistance.

Following each site visit or review of information, the Agency may submit a written report to the Contractor which identifies the findings. The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person or virtually, whichever is deemed most appropriate as solely determined by the Agency. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring or review activities.

1.5.1 Problem Reporting

1.5.1.1 Identification of Deficiencies. As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Agency has final authority to approve problem-resolution activities.

The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

1.5.1.2 Addressing Deficiencies. To the extent that Deficiency(s) are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a corrective action plan or performance improvement plan with time frames acceptable to the Agency to resolve the Deficiencies. The plan shall be submitted to the Agency for approval within

timeframes specified by the Agency. Upon Agency approval of the plan, the Contractor shall implement and comply with the plan.

1.6 Contract Payment Clause.

1.6.1 Award Disbursement and Loan Payment. In accordance with the payment terms outlined in this section and the Contractor's completion of the Scope of Work as set forth in this contract, the Contractor will be compensated an amount not to exceed \$##### during the entire term of this Contract, which includes any extensions or renewals thereof.

Contractors may not exceed the available funds for each contract year as outlined in the Payment Table below, and may not carryover funds into a consecutive contract year without a written amendment executed by all parties.

- 1.6.1.1 Primary Care Provider LRP award disbursements are contingent on contract compliance and will be dispersed in year one of the service obligation.
 - 1.6.1.1.1 Award disbursement payments are not a substitute for regular monthly payments of educational loans, regardless of "Pay Ahead Status" of loan(s).
 - 1.6.1.1.2 If at any time during the service obligation, the outstanding balance of approved educational loans is less than the maximum disbursement amount, any unused funds must be returned to the Agency and the contractor will remain obligated to complete the service obligation.
 - 1.6.1.1.3 If an approved educational loan listed in section 1.10 is forgiven and a credit is due to the debtor/borrower that includes all or part of the Primary Care Provider LRP disbursement, then that portion of the credit must be returned to the Agency.
- 1.6.1.2 Within 60 days of receiving an award disbursement, the Practitioner must render payment of approved educational loans directly to the lender(s).
 - 1.6.1.2.1 Payment must be made in lump sum, and is not a substitute for regular monthly payments of educational loans.
- 1.6.1.3 Within 90 days of receiving each award disbursement, the Practitioner must submit documentation of payment to the lender(s) via the IowaGrants Electronic Grant Management System.
 - 1.6.1.3.1 Proof of payment must be a copy of the most recent statement from each loan servicer showing:
 - 1.6.1.3.1.1 servicer's name;
 - 1.6.1.3.1.2 health care professional name;
 - 1.6.1.3.1.3 account number;
 - 1.6.1.3.1.4 identifier (e.g., token, sequence, or number for each loan);
 - 1.6.1.3.1.5 payment record of Primary Care Provider LRP funds;
 - 1.6.1.3.1.6 amount applied to principal;
 - 1.6.1.3.1.7 amount applied to interest;
 - 1.6.1.3.1.8 total amount applied to loan; and
 - 1.6.1.3.1.9 current loan balance
 - 1.6.1.3.2 Proof of payment must show that 100 percent of Primary Care Provider LRP funds were dispersed toward approved educational loans.

1.6.2 Amendments to Contract.

- 1.6.2.1 This contract may be amended in writing by mutual consent of the parties. All amendments to this contract must be fully executed by the parties.
- 1.6.2.2 Parties to this contract recognize that this program is regulated in large part by the federal government and this contract may be modified or amended from time to time in order to remain compliant with federal regulations as published in the

Federal Register or as established in correspondence with the federal program office.

- 1.6.2.3 In the event that this contract is materially affected by a change in the regulations as referenced above, the Agency will advise the practitioner of these changes with copies of applicable regulations or correspondence within a reasonable period of time.

1.6.3 Suspension of Contract

- 1.6.3.1 Suspension of the service obligation for up to one (1) year under this contract shall be considered for:
 - 1.6.3.1.1 temporary, documented medical condition or personal situation.
 - 1.6.3.1.2 maternity/paternity leave not to exceed three (3) months.
 - 1.6.3.1.3 military service for a period not to exceed one (1) year.
- 1.6.3.2 The Practitioner shall notify the Agency in writing within thirty (30) working days of suspension of service obligation, or if prior notice is not possible, immediately thereafter.
- 1.6.3.3 The Agency may request supporting documentation for approval of suspension. If the total time away from a site exceeds 35 work days in a service year, the service obligation (contract) end date will be extended per the full-time or half-time employment status indicated on the contract face sheet.

1.7 Waiver of Contract.

- 1.7.1 A waiver may be granted only if:
 - 1.7.1.1 all loans listed in section 1.10 reach a balance of \$0.00 as a direct result of the Public Service Loan Forgiveness or the One time Federal Student Loan Debt Relief Program; or
 - 1.7.1.2 the Practitioner demonstrates that compliance with their commitment is permanently impossible or would involve an extreme hardship such that enforcement of the commitment would be unconscionable.
- 1.7.2 The Practitioner must submit a request for a waiver to the Agency with documentation of compelling circumstances.

1.8 Breach of Contract.

- 1.8.1 Failure to comply with the terms and conditions described in this contract shall render the Practitioner in default status and constitutes a breach of contract.
- 1.8.2 Practitioner is in breach of this agreement if he or she has made a materially false statement on his or her application for this program.
- 1.8.3 Practitioner is in breach of this agreement if he or she fails to begin the service obligation at the Practice Site(s) by the start date of the contract.
- 1.8.4 Practitioner will be considered in default if he or she separates from the practice site(s) prior to completion of the obligated period for any reason regardless of the initiator of the separation, and does not meet the suspension criteria per Section 1.6.3.
- 1.8.5 Repayments and Liquidated Damages. Upon breach of this agreement, the Practitioner shall be required to pay to the Agency an amount equal to the sum of the following:
 - 1.8.5.1 The amount of the loan repayments paid to the participant representing any period of obligated service not completed.
 - 1.8.5.2 \$7,500 (\$3,750 for half-time) multiplied by the number of months of obligated service not completed.
 - 1.8.5.3 Interest on the above amounts at the maximum legal prevailing rate, as determined by the Treasurer of the United States, from the date of breach.
 - 1.8.5.4 The amount the Agency is entitled to recover shall not be less than \$31,000.

1.11 Practice Site(s)

Practice Site Name	Physical Address (include 9-digit zip code)	HPSA ID #

1.12 Incorporation of General and Contingent Terms.

1.12.1 General Terms for Service Contracts (“Section 2”). The General Terms for Service Contracts effective August 1, 2023 as posted to the Agency’s website at <https://hhs.iowa.gov/contract-terms> are incorporated into the Contract by reference. The General Terms for Service Contracts may be referred to as Section 2. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

1.12.2 Contingent Terms for Service Contracts (“Section 3”). The Contingent Terms for Services Contracts Effective August 1, 2023 as posted to the Agency’s website at <https://hhs.iowa.gov/contract-terms> are incorporated into the Contract by reference. The Contingent Terms for Service Contracts may be referred to as Section 3. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

1.13 Additional Terms. The Contractor shall comply with the following:

Contractor subject to Iowa Code Chapter 8F?	
No, this contract is NOT subject to Iowa Code chapter 8F	
Federal Subrecipient Reporting and FFATA Reporting:	
Federal Subrecipient Reporting required?	Federal Funding Accountability and Transparency Act (FFATA) Reporting required by Contractor?
No	NO